4 SEP 2001

From: Commander, Naval Supply Systems Command

Subj: ORDERING OF SERVICES UNDER THE NAVY MARINE CORPS INTRANET (NMCI) CONTRACT

Ref: (a) NAVSUP ltr 5230 63 of 17 May 2000

Encl: (1) NAVSUP NMCI Standards and Guidelines

1. The purpose of this memo is to provide addressees with guidance on what services to order under the NMCI contract (N00024-00-D-6000) as we begin to plan for deployment within NAVSUP. Detailed contract line item descriptions and the associated service level agreements can be found at http://nmci.spawar.navy.mil. Additionally, the EDS web site, http://www.eds.com/nmci, contains useful information on the contractual services available, as well as on transition planning. While it is apparent the contract will provide access to a broad range of services, certain ordering guidelines are provided to ensure fiscal discipline is maintained and only appropriate services are acquired. Specifically,

    a. The guidelines in enclosure (1) will be adhered to the maximum extent possible in the placement of orders.

    b. It is appropriate that each person within the claimancy has only one workstation (data seat) that best fits his or her needs, with the limited exception of some classified users who may require two seats as directed by regulations. When it makes sense to do so, seats should be shared between personnel performing warehouse operations or shift work. The contractor will be solely responsible for installing, maintaining and servicing the seats under this contract. Therefore, there will be no need to buy and support spare computers.

    c. Until otherwise advised, NAVSUP activities will not acquire voice services, fixed or moveable Video Teleconferencing services under NMCI. This restriction will be reevaluated on an annual basis.

    d. For services not addressed in enclosure (1) but available under the contract, addressees are free to place orders as they deem necessary within the constraints of their local budgetary authority and in conformance with all prevailing technical guidance, including reference (a).

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2. Questions to the above guidance should be directed to
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NAVSUP NMCI STANDARDS AND GUIDELINES

CLIN	Item	Standard
CLIN 0001	Fixed Workstation (Seat)	White seat is the recommended standard. Red seats should only be considered for those users where additional processing capability is essential to perform their job and should be considered for users who need access to intense graphics, engineering related applications, very large databases, or do development work (this is not all inclusive). Thin client has not been satisfactorily demonstrated and is not a recommended option at this time.
CLIN 0002	Portable Workstation	Appropriate for users traveling more than 2 times per quarter. Also, should be ordered for an individual whose job requires them to remotely access e-mail or file share services on a regular basis. Laptop pools should be considered as a cost saving option to support less frequent travelers but will require organic assets to manage and is not a service provided under the contract. Portable workstation users are not authorized wireless Personal Digital Assistants without activity Commanding Officer/Executive Director approval.
CLIN 0003	Embarkable Workstation	Appropriate only for users deploying into an expeditionary or field environment where the workstation will be subjected to rough handling or climatic extremes.
CLIN 0004	Embarkable Portable Workstation	Appropriate only for users deploying into an expeditionary or field environment where the workstation will be subjected to rough handling or climatic extremes.
CLIN 0005	Hybrid Workstation	Consider for users where the standard workstations (CLINs 0001-0004) are insufficient. Govt. is required to provide the desktop computer as Govt. Furnished Equipment. Contractor provides access to NMCI and is only responsible for Service Level Agreement performance inside the NMCI infrastructure Point of Presence.
CLIN 0006	Wall Plug	Wall Plugs provide additional Local Area Network drops beyond that provided with ordered seats. Appropriate for visitor offices and conference rooms. In some cases, may be necessary for some hybrid seats.

CLIN 0007	High End Upgrade Package	Not recommended because the additional benefits don't appear to justify the cost.
CLIN 0008	Mission Critical Upgrade Package	Not recommended because the additional benefits don't appear to justify the cost.
CLIN 0009	Classified Connectivity Upgrade Package	Order the classified connectivity upgrade package (CLIN 0009AA) in conjunction with the appropriate seat (CLIN 0001-0004) for users needing only classified connectivity. Note: A red seat is not required to order CLIN 0009AA. For users needing both classified and unclassified connectivity, order switchable classified connectivity (dual CPU solution) CLIN 0009AC, if all security requirements are met for your environment.
CLIN 0010	Voice Seat	Not authorized at this time.
CLIN 0011	Secure Voice Seat	Not authorized at this time.
CLIN 0012	Mobile Phone Seat	Not authorized at this time.
CLIN 0013	Personal Paging Seat	Not authorized at this time.
CLIN 0014	Fixed VTC	Not authorized at this time pending further contractual clarification. In the interim, new requirements beyond what are currently in place must be justified in writing to the NAVSUP VTC Program Manager (Ann Wise: 717-605-1405).
CLIN 0015	Moveable VTC	Not authorized at this time. In the interim, new requirements beyond what are currently in place must be justified in writing to the NAVSUP VTC Program Manager (Ann Wise: 717-605-1405).
CLIN 0016	Additional File Share Services	Not recommended at this time. Current storage allowed per seat: (a) hard drive storage capacity 10GB for fixed seats and 6GB for portable seat and (b) network storage allowed 50MB personal e-mail/calendar storage, 700 MB network personal file storage and 100MB network shared file storage. Note: This issue will be addressed during implementation (between AOR and Cutover) when the exact amount of additional file space that will be required can be determined.
CLIN 0017	Internet Access for Mobile Phones	Not authorized at this time.
CLIN 0020	Data Seat Voice Communications Upgrade	Not authorized at this time.

CLIN 0021	Defense Messaging System Data Seat Upgrade	Required only for Naval message releasers.
CLIN 0022	Desktop VTC	Plan to migrate desktop VTCs when data seats migrate. NAVSUP will fund desktop VTCs that currently exist on the authorized inventory list maintained by the NAVSUP VTC Program Manager (Ann Wise: 717 605-1405). New requirements must be justified in writing to Ann Wise.
CLIN 0023	Network Printers	The only network printers initially funded by NAVSUP will be those provided by the contract, which requires a printer to user ratio not to exceed 1 to 25. Printers are required to be located within 50 feet of all supported workstations and all supported workstations must be within the same physical plane limitation of the requirement and not separated by ceilings, floors, true walls; and must be executable without causing a safety hazard situation or security compromise. Network printers will be capable of printing in black and white and color. Due to the above physical layout requirements, it is anticipated that the printer to user ratio will be better than 1 to 25. Activities should wait for initial configuration determination during implementation (between AOR and Cutover) before NAVSUP will consider additional printers.
CLIN 0023	Desktop Printers	Desktop printers in existence when NMCI transition occurs will be connected to the desktop free of charge, as long as there is no network impact. However, the contractor will not provide help desk or maintenance support for devices not ordered through CLIN 0023 (NMCI Catalog). When these peripheral devices break, the only method of replacement is through CLIN 0023. When the desktop printers need to be replaced thru CLIN 0023, they should only be considered for senior management and their administrative support staff and for positions dealing with sensitive information in the personnel, legal, security or other sensitive areas.

CLIN 0023	Personal Digital Assistants (PDAs)	PDAs in existence when NMCI transition occurs will be connected to the desktop free of charge, as long as there is no network impact. However, the contractor will not provide help desk or maintenance support for devices not ordered through CLIN 0023. When these peripheral devices break, the only method of replacement is through CLIN 0023. A separate NAVSUP instruction will be published which addresses the acquisition and management of PDAs.
CLIN 0023	Add a CD-R/W (internal writeable CD ROM) in addition to DVD	Recommended for all users. Should be ordered under CLIN 0023 (A004) with the initial seat order to "add a 12/8/32X CD-RW to a Red, White or Blue seat".
CLIN 0024	Additional Non-Classified Accounts	Not appropriate at this time. Sufficient accounts should already exist. Each unclassified seat is provided with two accounts per seat.
CLIN 0025	Additional Classified Accounts	Not appropriate at this time. Sufficient accounts should already exist. Each classified seat is provided with five accounts per seat.
CLIN 0026	Additional Physical and Community of Interest (COI) Moves, Adds, Changes (MACs)	Each seat is authorized one physical MAC for hardware per year that is included in the seat price. Physical MACs will be aggregated at the field activity level. Additional physical MACs must be budgeted for on an annual basis and included in the NMCI demand model. Software application changes also referred to as COI changes will be the financial responsibility of the Program Manager responsible for maintaining the software application.
CLIN 0027	Bandwidth Application	Not appropriate at this time. This CLIN applies to servers connected to the NMCI after baseline services are established.
CLIN 0028	Data Warehousing	Currently unpriced. Requires a statement of work to be developed to obtain pricing. A business case analysis is required to determine cost effectiveness.
CLIN 0029	Legacy System Support	Currently unpriced. Requires a statement of work to be developed to obtain pricing. Legacy application re-hosting will be a Program Manager or field activity funding responsibility. A business case analysis is required to determine cost effectiveness.

CLIN 0032	External Network Interface	Currently unpriced. Requires a statement of work to be developed to obtain pricing. Option to be considered for activities on non-Naval installations.
CLIN 0038	Developer/S & T Workstation	Appropriate for only those users who are required to perform development work. The standard seats under NMCI will have a locked down configuration except for these seats.